

Mobile Scaffold Tower Inspection Sheet

Name & Position of person carrying out the checks:	
Date & Time of Inspection:	
Location of Tower Scaffold:	
Make/Type of Tower Scaffold:	
Tower Scaffold Identification Number:	
Inspection type:	Before first use / After 7 days / Adverse weather / Alteration

Inspection of Component Parts		Yes	No	N/A	Comments
Castors					
1	Castor housings, wheel and tyres not damaged.				
2	Wheels rotate freely.				
3	Castor swivels rotate properly.				
4	Wheel brakes function properly.				
Adjustable Legs		Yes	No	N/A	Comments
5	Not bent.				
6	Threads undamaged.				
7	Threads clean and free from debris.				
8	Device to stop the leg falling out of the frame checked and functioning correctly.				
Frames.		Yes	No	N/A	Comments
9	Frame members are straight and undamaged.				
10	Frame members free of debris or other material.				
11	Spigots are straight and parallel with the axis of the column tube				
12	The devices for locking frames together have been checked and are functioning correctly.				
Platforms.		Yes	No	N/A	Comments
13	Undamaged.				
14	Frames are square and true.				
15	Decks are not split or warped.				
16	Deck-to-frame fixings are firm.				
17	Toe board clips/fittings are undamaged and				
18	Outriggers and stabilizers have been checked for damage and hooks and couplers are functioning correctly.				

Pre-Use Site Checks		Yes	No	N/A	Comments
19	Ground is firm and level.				
20	No overhead obstructions or hazards.				
21	Wind and weather conditions permit safe				
22	The height to base ratio is correct (check suppliers instruction manual).				
23	Mobile tower is vertical and square and the horizontal braces and platform are level.				
24	Outriggers or stabilisers are correctly positioned and secured.				
25	All base plates or castor wheels are fully in contact with the ground, including those on stabilisers or outriggers. All castors should be properly locked.				
26	All spigot and socket joint locks holding the frames together are secured.				
27	All bracing members have been located exactly in accordance with the supplier's				
28	All guardrails, intermediate rails and toe boards are in position.				
29	Access ladders in position and firmly located.				
30	Barriers in place at ground level to prevent people walking into the tower or straying into the work area.				
31	Suitable storage provision is made for tools and materials on the platform.				

Further Actions Necessary	By Whom/Date